



OUTREACH

Purpose and Aims

Frank Wise School is committed to actively supporting children with Special Educational Needs throughout the local community and beyond. One of the ways in which we do this is by providing Outreach Support to our partner mainstream schools, and indeed to any other organisation which requires advice or guidance, in order to enable them to work more effectively with children or young adults with SEN. This is with the aim of raising the collective skill level of the local community in meeting the needs of children and young adults with learning difficulties.

The outreach support provided by Frank Wise School is designed to help schools and organisations become better skilled at meeting the needs of children and young adults with learning difficulties. As such it is expected that staff from Frank Wise School will always work with staff from the requesting school or organisation and that the advice and guidance provided during these sessions should be disseminated by the requesting school or organisation with other members of their staff.

Protocol for Referrals

In order to access outreach support from Frank Wise School, the requesting school or organisation must first complete a Pupil Referral form (Appendix 1). This is to ensure that the school has all the necessary information about the needs of the child and to ensure that both the parents / carers and any other professional organisations are aware of our involvement. If Frank Wise school feels that it has the requisite skills to be able to support the requesting school, then a visit will be arranged in order to determine the exact nature of the support required or if this is known then to deliver the support required. If we feel that we are not the most appropriate provider of support then we will endeavour to put the requesting school in touch with an alternative source of expertise.

Expectations of schools receiving support

As stated above the purpose of the Frank Wise School outreach support service is to enable schools and organisations to develop their ability to meet the needs of children and young adults with learning difficulties. As such it is expected that following the provision of outreach support the requesting school should complete the agreed outcomes and evaluate their impact before requesting additional support. Please see Evaluation Form (Appendix 2)

Additional support may be withheld if the requesting school has not completed the agreed action points. Further guidance with regard to this can be found in the Outreach Partnership Agreement (Appendix 3)

Nature of Outreach available

The nature of outreach support provided by Frank Wise School is focussed around enabling schools or organisations to be better skilled at managing the needs of children or young adults with learning difficulties. With this in mind we are able to provide the following support:

- Assisting with learner assessment
- Classroom observation and feedback
- Staff training
- Resource development

Staff involvement

Frank Wise School staff who wish to be involved in the delivery of outreach support should make their interest known to the school's Outreach Support Co-ordinator. Any commitment to outreach support is dependent upon the additional workload being manageable for the member of staff without being detrimental to their provision for pupils on the role of Frank Wise School. The individual commitment to support in one case should not be seen as being an ongoing commitment to possible future cases, as the capacity of the member of staff to take on additional cases will need to be evaluated at that particular time.

Prioritisation

In the event that the school finds itself unable to meet the volume of referrals being received then the school reserves the right to prioritise the referrals received in the following order:

1. Schools which have direct inclusion links with Frank Wise School classes
2. Schools which have direct inclusion links with individual Frank Wise School pupils
3. Other organisations which directly support children or young adults who attend Frank Wise School
4. Schools which have no direct inclusion link with Frank Wise School
5. Other organisations which do not directly support children or young adults who attend Frank Wise School

Reviewed by: Simon Knight

Date: October 2010

Approved by Governors:

Date: 14.10.10



Frank Wise School Outreach Service
Pupil Referral Form



SEN SPECIALIST
SCHOOLS

Pupil name:

Pupil age and Year Group:

School:

Staff contact:

School Phone:

School Email:

Please describe the pupil's
general ability level:

Are any other support
services involved with this
pupil?

Reasons for referral:

What support do you feel
would be helpful?

Signed

Date



SEN SPECIALIST
SCHOOLS

Consent for Outreach Support

Frank Wise School is a Specialist School with a specialism in Cognition and Learning. Part of our work is to provide support for staff in mainstream schools. The focus of this support is enabling staff working with children who are not making the kind of progress that may be expected of them as individuals, to develop their knowledge and understanding in order to ensure that appropriate progress is made.

When we are providing support for a specific child, it is necessary for the consent of the Parent/Carer to be given. Please can the following consent form be completed and returned to the child's teacher.

Pupil's name:

I give permission for Frank Wise School to work with my child in an outreach capacity, and to share information with other relevant professionals.

Name:

Signed:

Date:

Relationship to pupil:

Any other further comments or information:



Frank Wise School Outreach Service Evaluation of Impact Form



SEN SPECIALIST
SCHOOLS

Nature of support provided and to whom:

How has the support developed professional knowledge and understanding and how successful was it:

What has the impact been upon the learner:

Signed:

Position in the school / organisation:

Signed:

Position in the school / organisation:

Date:

Outreach Partnership Agreement

The aims of this partnership and the initiatives being undertaken are to raise the standards and improve outcomes, in academic, social, behavioural and emotional areas of development for children and young adults with SEN.

In order to achieve this the following expectations will be held.

Frank Wise School will:

Work in partnership with schools and other support services in order to ensure the success of the initiatives undertaken.

Invest time and resources in order to train individual staff within the partnership members.

Follow up after interventions and training have taken place.

Agree actions for the receiving partners to take upon receipt of outreach support/training.

Provide a clear brief of what is to be expected.

Provide a two-way protocol for the evaluation of the outreach support/training.

Evaluate the impact upon the culture, expertise and confidence of the staff within the receiving school or community partner.

The partnership members will:

Identify a senior member of staff to be the designated partnership representative.

Follow up all agreed action points in response to outreach support/training provided. Failure to do this may result in further support being withheld until agreed action points are completed.

Include training and CPD opportunities emerging from the initiative in development planning.

Supply information to Frank Wise School regarding the impact of outreach support and training.

Ensure that knowledge is disseminated throughout the school following outreach support/training opportunities.

All outreach support, training and resourcing will be provided free of charge to those schools and organisations with direct relationship with the school and its pupils / students. Further schools, community partners and LA representatives may be invited to attend training and can request outreach support, for which there may be a cost determined by Frank Wise School.