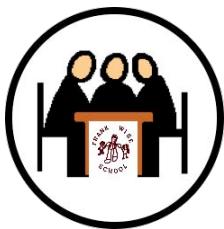


Frank Wise School



Student Council

CONSTITUTION



FWS STUDENT COUNCIL 2013-14



Sarah Palmer

Lead Staff Member of Student Council

CONTENTS

| | |
|---|---|
| Aims of the Student Council | 3 |
| Students Elections and Representation | 4 |
| The Council..... | 5 |
| Organisation of School Meetings | 6 |
| Communication, Feedback and Minutes | 7 |



Aims of the Student Council



Student Council members meeting and discussing ideas together

We aim to:

- encourage and enable students to have a voice in aspects of the organisation and running of Frank Wise School
- provide an opportunity for the discussion by students of issues raised by students or staff which affect the life of the school
- be a non-decision making group but one through which views can be expressed and heard (this will be overseen by the staff responsible for the Student Council).



Student Elections and Representation

The Student Council will be made up of 11 students, one from each family group (excluding the Assessment Nursery who shares a representative with IFG), and one from the post-16 Griffiths Centre.

- ‘Election Week’ will take place annually. The process will be completed by the end of October when the results will be shared in an assembly.

- Candidate forms will be distributed to classes which those students who wish to put themselves forward will fill in.

- Any student can put themselves up for

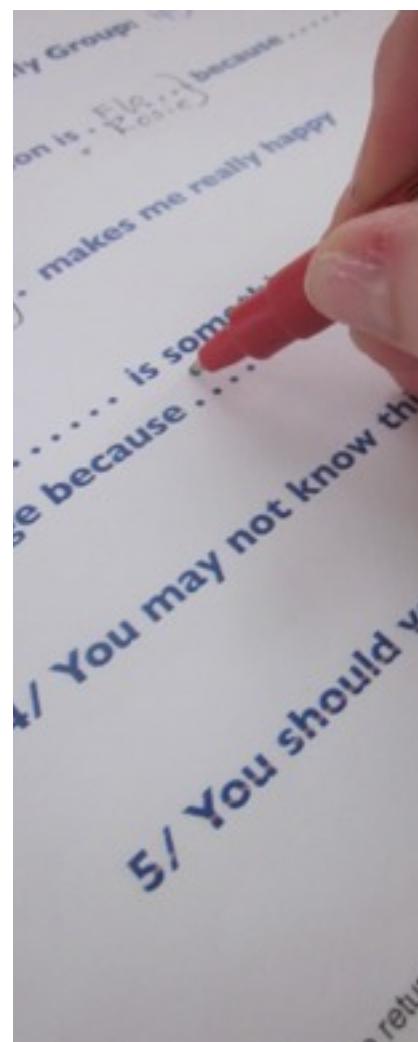


Ben Foster 5FG 2013-24

election. There is no limit as to how many candidates there are in a class.

- Family Groups will hold their own secret ballot vote to decide who they want as their class representative.
- In the event of a tie, there will be a second vote of those candidates.

- Candidates cannot vote for themselves.





The Council

- The elected representatives will select one member to become their ‘Chairperson’ for the year. The council may also wish to allocate

other responsibilities or working groups as

represent the interests and concerns of their family group as expressed during regular class discussions. It will be the responsibility of council members to share any relevant information with their peers.



Student Council members visiting local businesses

issues are discussed throughout the year.

- Student council members will



- The Student Council will promote their work through regularly updated multimedia resources and a school display board.



Timing and Organisation of Student Council Meetings



- Student Council will meet 6 times a year (once every half term).
 - Meetings will mostly take place in iWise, however this may change depending on the nature of the meeting. Any changes in time or location will be announced on the Student Council notice board in reception.
 - All members will be expected to attend every meeting. Any members that are not able to attend should forward their apologies to the chairperson.
 - Topics to be discussed will be published on an agenda in advance of each meeting and posted on the Student Council notice board. Members must strive to use this information to encourage class discussions prior to meetings.



Example of meetings timetable



Communication, Feedback, and Minutes of Meetings

Student Council display board

Members of the Student Council, and the staff who help, will be responsible for updating a school display board. The board contains dates of upcoming meetings, items on the next agenda, photos of all the members on the council and minutes taken from the last meeting.

Sharing information with classes

Individual members will be responsible for sharing any discussions or issues raised by the council. Members can use the minutes and other notes to relate certain topics. If appropriate, a member of staff may also send emails to class teachers

so that they can initiate a class discussion with the help of their representative.

Publicly shared information

As well as the information shown on the school display board, interested parties may also find the latest minutes in the schools newsletter 'WiseUp'. This can be found on

the school website or at reception.

School website

The Student Council will also share some multimedia information on the Frank Wise School website, including minutes from the last meeting, pupils who are current members, and an informational video that the students created.



Notice board can be found in Reception