

JOB INFORMATION SHEET: POOL SUPERVISOR

INTRODUCTION

Frank Wise School currently caters for 104 children aged between 2 - 19 years with severe and profound and multiple learning difficulties. As a forward-looking school we offer excellent purpose built accommodation, facilities and teaching resources. The school is one of the ten lead Teaching Schools in the Oxfordshire Teaching School Alliance, and many of our facilities such as the School Hall and Hydrotherapy Pool are hired out for use beyond the school day within the community.

- Number of pupils currently on roll 104
- Number of full time teachers 17 + Head
- Number of Classroom Support Officers 40
- Together with a full time Hydrotherapy Pool Manager and support team, school nurse and part-time physiotherapy, speech and language therapy and occupational therapy support.

THE JOB

The person appointed will be expected to:-

Working under the direction of the Pool Manager to assist with the management and safe operation of the hydrotherapy pool and will include:-

- Assisting with supervising and leading swimming sessions
- Acting as pool lifesaver in sessions when the pool is hired by other users outside of school hours
- Supporting teachers, where necessary, in the management of children displaying challenging behaviours
- Various administrative tasks relating to the pool which will include:-
 - Helping to co-ordinate and record bookings from outside users
 - Ordering of pool supplies
- Assisting with the maintenance of the pool including the daily monitoring of filters, chemical balance and temperature, etc. Assisting the manager in ensuring that the highest possible health and safety standards are reached and maintained

Co-operate with other professionals and parents who will be involved with the children at Frank Wise School.

Attend weekly team meetings and monthly staff meetings.

Undertake in-service training as appropriate.

Health and Safety Awareness, this will include:

- Co-operate with health and safety requirements
- Report all defects on the maintenance forms and return them to the office
- Complete and action risk assessments for all potentially hazardous on/off site activities
- Use, but do not misuse, things provided for your health, safety and welfare
- Inform Head of Establishment of any "Near Misses"
- Be familiar with the emergency action plans
- Raise health and safety, and environmental issues with pupils and other users

THE APPLICANT

We are looking for:-

- a competent swimmer who is fit, healthy and ready to join a hardworking team
- an energetic, enthusiastic and caring person who will enjoy working with our pupils
- the capacity to perceive the need for consistency for our pupils
- high expectations and respect towards our pupils
- common sense, warmth and a sense of humour and fun
- flexibility and a willingness to learn

In addition:-

- Applicants must respect the need for confidentiality and professionalism
- We believe that while skills can be taught, positive attitudes towards our pupils cannot
- Staff should enjoy the challenges of working to high professional standards
- All applicants must support the purpose, values and aims of the school

QUALIFICATIONS

Desirable, but not essential:-

- National Pool Lifeguard Qualification (NPLQ)
- Amateur Swimming Association (ASA) Level 1 or 2 swimming teacher qualification
- Pool Plant Operating Certificate

PAY

Starting on OCC Grade 6, Point 18, term-time only.

APPLICATIONS

We would warmly welcome applicants who wish to visit the school before they apply. Visits can be arranged by phoning (01295) 263520 or by emailing info@frankwise.oxon.sch.uk.

Completed application forms highlighting previous experience, interests and skills need to be returned to the school, either by email or by post.

Please note that if you are successful in your application you will be required to provide information (including details of any previous convictions/cautions, including spent convictions) which will be checked by the Disclosure and Barring Service in accordance with the DfE Guidance on Child Protection.

Frank Wise School is committed to safeguarding and promoting the best interests of our pupils and students, and we expect all staff and volunteers to share this commitment. Appointments are made subject to a 6 month probationary period and an enhanced DBS check.

Oxfordshire County Council has a policy of no smoking in the workplace. We actively support that policy.

Frank Wise School is a committed equal opportunities employer.