

Outreach

Purpose and Aims

Frank Wise School is committed to actively supporting children with Special Educational Needs and Disabilities throughout the local community and beyond. One of the ways in which we do this is by providing Outreach Support to mainstream schools, and indeed to any other organisation which requires advice or guidance, in order to enable them to work more effectively with children or young adults with SEND.

The outreach support provided by Frank Wise School is designed to help schools and organisations become better skilled at meeting the requirements of children and young people with learning difficulties. It is not intended to be used as a way to gather evidence for transfer out of mainstream provision. As such it is expected that staff from Frank Wise School will always work alongside staff from the requesting school or organisation and that the advice and guidance provided during these sessions should be disseminated by the requesting school or organisation amongst other members of their staff.

Nature of Outreach available

In order to work towards our aim of enabling schools or organisations to be better skilled at managing the needs of children or young people with SEND we are able to provide the following support:

- Reviewing the school leadership, culture and systems in order to celebrate strengths and develop a plan to address areas for development
- Assisting with identifying a child's developmental priorities to inform individual pupil target setting
- Identifying and modelling strategies to support inclusion and engagement in learning
- Classroom observation and feedback
- Staff development
- Resource development
- Inreach, by which mainstream staff visit and observe how learning is structured and delivered at Frank Wise School.

Requesting Support

In order to access Outreach Support from Frank Wise School, the requesting school or organisation must first complete a 'Pupil Referral' form (Appendix 1) and submit this to Frank Wise School along with a 'Consent for Outreach' form signed by the pupil's parents or carers (Appendix 2). This is to ensure that the school has all the necessary information about the needs of the child and that both the parents/carers and any other professional organisations are aware of our involvement. If Frank Wise School feels that it has the requisite skills to be able to support the requesting school, then a visit will be arranged in order to determine the exact nature of the support required. If we feel that we are not the most appropriate provider of support then we will endeavour to put the requesting school in touch with an alternative source of expertise.

Expectations of schools receiving support

In order to effectively monitor, evaluate and develop Frank Wise Outreach Support, feedback from schools to which the service has been provided is essential. It is therefore expected that following the provision of Outreach Support the requesting school should complete any agreed outcomes and evaluate their impact before requesting additional support.

Additional support may be withheld if the requesting school has not completed and returned the agreed action points and submitted a completed 'Evaluation of Impact' form (Appendix 3) signed by the teacher involved and member of the Senior Leadership Team.

Further guidance with regard to this can be found in the 'Outreach Partnership' (Appendix 3)

Staff involvement

Frank Wise School staff who wish to be involved in the delivery of outreach support should make their interest known to the school's Outreach Support Co-ordinator, the assistant headteacher Matt McArthur. Any commitment to outreach support is dependent upon the additional workload being manageable for the member of staff without being detrimental to their provision for pupils on the role of Frank Wise School. The individual commitment to support in one case should not be seen as being an ongoing commitment to possible future cases, as the capacity of the member of staff to take on additional cases will need to be evaluated at that particular time.

Prioritisation

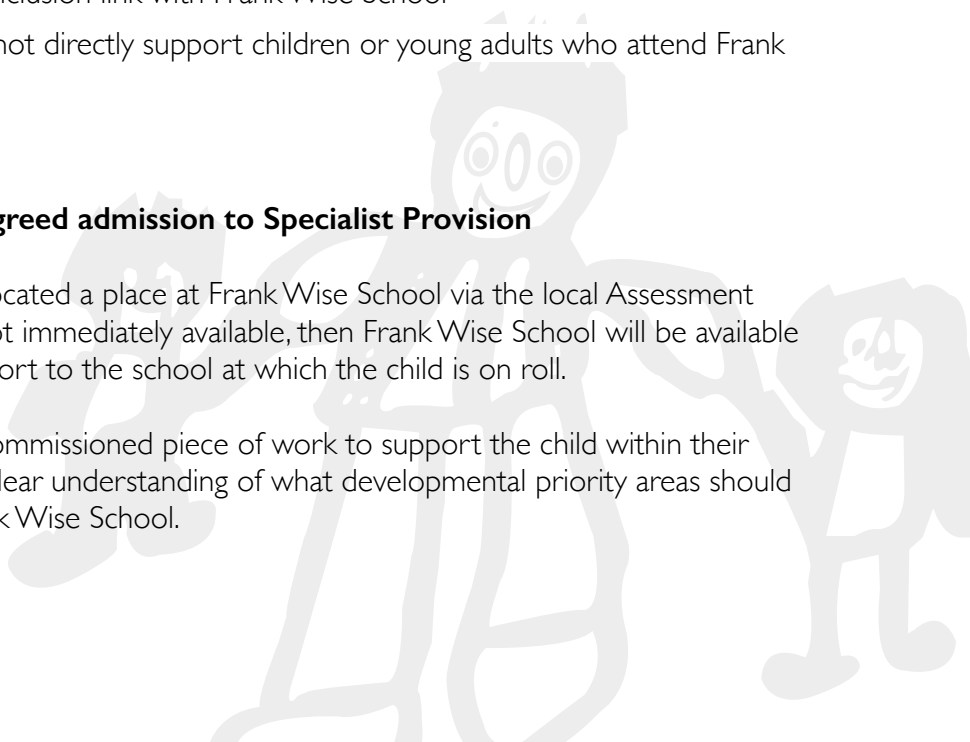
In the event that the school finds itself unable to meet the volume of referrals being received then the school reserves the right to prioritise the referrals received in the following order:

1. Schools for whom the Local Authority has commissioned support as part of pre-existing contracts, grants and arrangements
2. Schools which have direct inclusion links with Frank Wise School classes
3. Schools which have direct inclusion links with individual Frank Wise School pupils
4. Other organisations which directly support children or young adults who attend Frank Wise School
5. Schools which have no direct inclusion link with Frank Wise School
6. Other organisations which do not directly support children or young adults who attend Frank Wise School.

Supporting transition following agreed admission to Specialist Provision

In the event that a child has been allocated a place at Frank Wise School via the local Assessment Panel procedures, but that place is not immediately available, then Frank Wise School will be available to be commissioned to provide support to the school at which the child is on roll.

This will be through a time limited, commissioned piece of work to support the child within their existing setting and begin to build a clear understanding of what developmental priority areas should be focussed on upon starting at Frank Wise School.



It is likely that the focus of this work would be:

- Assisting with learner assessment to inform future target setting
- Classroom observation
- Resource development

If it is felt that the class the child is intending on joining can accommodate short periods of time working with an additional pupil, then we may consider some Inreach opportunities to support familiarisation for both the pupil and the wider school staff.

Charging

The Outreach Service costs £300 per half day, or £550 per full day, as of September 2023. Please note that this is the standard rate for Outreach preparation, development of resources, or delivery, as necessary.

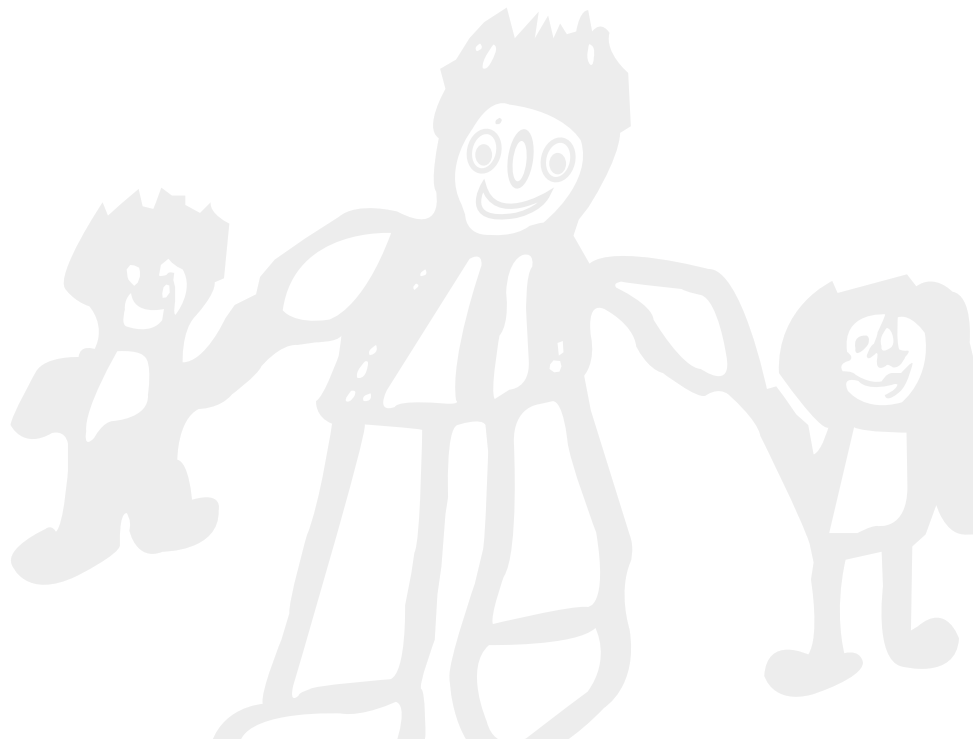
The Memorandum of Understanding can be found below (Appendix 4).

Reviewed by: Matt McArthur

Date: September 2023

Approved by Governors:

Date: September 2023





Frank Wise School Outreach Service Pupil Referral Form

Pupil Name :		Age & Year Group :
School :	Staff Contact :	
School Phone :	School E-mail :	
Please describe the pupil's general level of attainment, communication and how best to support effective engagement :		
Are you using any other support services with regards to this pupil?		
What do you want to achieve and how will you identify if you have been successful? :		
What support do you require, e.g. identification of developmental priorities, classroom pedagogy and strategies, communication and interaction etc.?		
Signed :		Date :

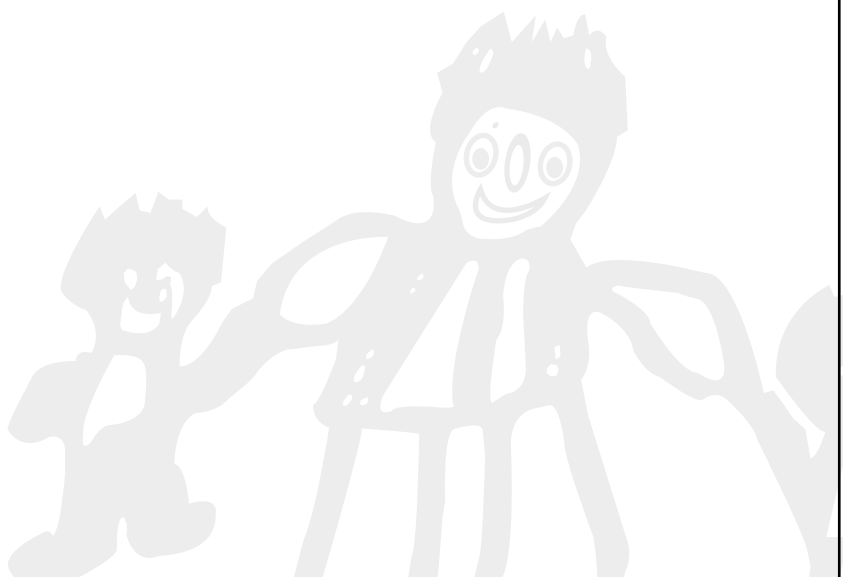


Parent / Carer Consent for Outreach Support

Frank Wise School is a special school for children aged between two and nineteen years of age. We are an outward facing school and continually seek to develop strong partnerships and be involved in the leadership of a range of local, regional and national organisations. Part of our work is to provide support for staff in mainstream schools. The focus of this support is enabling staff working with children to develop their knowledge and understanding of educating children with SEND, in order to ensure that appropriate progress is made.

When we are providing support for a specific child, it is necessary for the consent of the Parent/Carer to be given. Please can the following consent form be completed and returned to the child's teacher.

Pupil Name :	
I give permission for Frank Wise School to work with my child in an outreach capacity, and to share information with other relevant professionals.	
Name :	
Signed :	Date :
Relationship to pupil :	
Further comments or information :	





Frank Wise School Outreach Service Evaluation of Impact Form

Nature of support and to whom :

Support Provided	Yes	No	To Whom (e.g. TA/Teacher/SLT)
Assessment			
Developing Pedagogy			
Communication and Interaction			
Supporting Complex Behaviour			

How has the support developed professional knowledge and understanding and what quantitative and/or qualitative evidence is there to show if it was successful:

What quantitative and/or qualitative evidence is there of impact upon the learner and/or the staff:

Signed :

Position in the school/organisation :

Date :

Signed :

Position in the school/organisation
(senior leadership) :

Date :



Outreach Agreement

The Outreach Support provided by Frank Wise School is designed to help schools and organisations become better skilled at meeting the needs of children and young adults with learning difficulties. In order to achieve this the following expectations will be held.

Frank Wise School will:

Work in partnership with schools, services and other organisations in order to determine a plan for relevant and mutually agreed support to be provided

Invest time and resources in order to work with individual staff, with the aim of improving the leadership of SEND and classroom practice

Agree actions for the receiving partners to take upon receipt of Outreach Support

Provide a clear outline of what is to be expected and any associated charges

Provide a written summary of support offered on completion, or on a half termly basis where support is over a sustained period of time

Provide a two-way protocol for the evaluation of the impact of Outreach Support, based on agreed KPIs

Monitor and evaluate the impact upon the culture, expertise and confidence of the staff within the receiving school or organisation, based on agreed KPIs.

The partnership members will:

Complete a 'Pupil Referral' form (including details of other support services involved) and send it to Frank Wise with a 'Consent for Outreach' form signed by the pupil's parent/carer

Arrange with Frank Wise, as suitable date and time for an initial visit to include an opportunity for observation of the pupil and time for discussion with relevant staff working with them and a representative of the Senior Leadership Team

Work with Frank Wise to agree a suitable plan for further support if needed

Carry out any actions agreed in the plan

Share learnt strategies, resources and relevant information throughout the school or organisation (to ensure a consistent and continuous approach for individual pupils and to broaden the knowledge base within the staff)

Complete evaluation forms following the completion of the support plan. Further support may not be offered until all evaluations are fully completed and returned to Frank Wise, signed by the teacher involved and a member of the senior leadership team

Inform Frank Wise School by 9.15 a.m. on the day of a planned visit by Frank Wise staff if the visit is unable to take place e.g. in the case of pupil absence.