

**Friends of Frank Wise School.**

**Committee Meeting.**

<b>Date:</b>	Wednesday 11th March 2026
<b>Time:</b>	6.30pm
<b>Location:</b>	Frank Wise School

<b>Item</b>	<b>Description</b>	<b>Action.</b>	<b>Who By.</b>
1	<b>Apologies:</b> Janet Thornton - Craig Wilcock - Trina Wilcock - Nikki Griffiths - Olivia Wyatt		
2	<b>Attendees:</b> Doug Seymour (Chair) - Nihal Widdowson (Vice Chair) - Jo Mates (Secretary) - Barbara MacIver (Treasurer) - Anita Bal - Naomi Longley - Ian Keeffe - Cathryn Maginnis - Helen Jones - Tina Sprittlehouse <b>Observer:</b> Simon Knight (Joint Head)		
3	<b>Meeting Chaired by:</b>		Doug Seymour
4	<b>Any declaration of Interest:</b>	None	
5	<b>Matters arising from the minutes of the previous meeting:</b>	None	
6	<b>Approve last minutes and signed by the chairperson:</b>	Signed	Approved by committee DS
7	<b>Agenda Items:</b>		
7a	<b>Banbury Canal Festival:</b> <b>Weekend 03/10/26-04/10/26 11am-5pm</b> Candy of Tooley's Boatyard has asked if we want a publicity stall there. £50 or a donation or maybe squeezed in for free! Committee agreed that covering the whole 2 days would probably be too much. Nihal will contact Candy to find out cost details and whether we could maybe just cover 1 day.	Doug will pass on Candy's contact details to Nihal	DS
7b	<b>10k Race in Banbury:</b> <b>06/09/26</b> Even though the organisers had originally told Nihal that we could have some "free" charity running places in exchange for some volunteer Stewards on the day, Nihal has since had correspondence to say that runners DO have to pay. She has Emailed the contact stating this but is yet to get a reply.	Nihal will Email the committee with any response as soon as she hears	NW

7c	<p><b>Wildlife/Sensory Garden:</b>  The garden is progressing, fruit trees were planted in January, the bespoke wooden arches have been installed and climbers/roses planted. The herbs have been hung in pots on the arches, creating a very interesting effect. Another bug house has also been constructed. Photos were sent to the committee previously. Vicki Salmon is doing an amazing job as the school contact re child protection, risk assessments etc.</p>		
7d	<p><b>Town Mayor's Funday:  Sunday 19/07/26</b>  Committee agreed to do it again even though it is the first weekend of the Summer Holidays. Same set up: Sweets Tombola, Face Painting, Information leaflets etc.</p>	Create a Rota sheet	NL
7e	<p><b>Remembrance Sunday (wreath laying):</b>  The committee agreed that we would like Ian H. to lay a wreath on behalf again. Doug will arrange for the costs to be covered.</p>		IH DS
7f	<p><b>Internal snapshot of Fundraising activity &amp; priorities:</b>  Nihal requested that we discuss whether to introduce a brief internal update on fundraising using headline figures and highlighting key priorities without going too technical!! Simon suggested that the Friends section on the school website needs updating regularly. Jo will raise this with him as she sends through the Minutes of each meeting. Nihal and Simon will meet and discuss further opportunities for this.</p>	<p>Send website reminder with Minutes   Meeting to discuss opportunities</p>	<p>JM   SK &amp; NW</p>
7g	<p><b>Grants/donations:</b></p> <ul style="list-style-type: none"> <li>• Waitrose: Frank Wise School received the most tokens! We will receive a donation of £1500 end of March (will go to GC as part of their Independent Eating work).</li> <li>• Clive Hill (an old work colleague of Doug's) is donating £450 after attending Children Singing for Children.</li> <li>• Martin Fiennes, Deputy Lieutenant of Oxfordshire has donated £2500 towards the Hydrotherapy Pool from the The Lord Lieutenant's Charity Fund. Donation will go towards special sensory pool lights.</li> <li>• Doug has applied for £1000 from the Benefact Group Charity 'Movement for Good' - Awaiting response</li> <li>• Doug has applied for £5000 from John Rayner Trust - Awaiting response</li> </ul>		

7h	<b>EasyFundraising:</b> We currently have 52 members. Please drum up some more, especially as the holiday booking season is upon us!		
8	<b>Ratify any decisions that were made outside of a formal meeting:</b>		
8a	Doug & Simon had to make a quick decision on the £15000 donation from Persimmon Homes. They decided it should be committed for Residential & educational off site curriculum based needs.	Prop.: HK Seconder: NL	Committee agreed
8b	<b>Funding requests made outside of a meeting:</b> Helen Kuhn (4FG) Trip to Cadbury's World - £123.20 for extra member of staff.	Prop.: NL Seconder: AB	Committee agreed
9	<b>Finances:</b>		
9a	Coventry accounts : £35,580 Natwest : £2,875  Recent receipts: £15,000 Persimmon Homes £2,225 Christmas bazaar & Quiz £1,000 From a parent £500 Hook Norton Festival of Fine Ales £320 Paul Balen - Christmas trees £79.86 EasyFunding : February £75.16 EasyFunding : November		
10	<b>Correspondence:</b>		
10a	Letter from Sian Parsons (CDC Licensing Technical Officer) Confirming payment paid for renewal of license.		
11	<b>Any business from the Head Teacher:</b> Simon explained the continuing financial issues, having a deficit end of year. Ongoing issues with LA not meeting needs of the school.		
12	<b>Any other business:</b> Insurance paid		

13	<b>The date, time and place of the next meeting:</b>	<b>Meeting:</b> Wednesday 17th June 2026 - <b>6.30pm</b> at Frank Wise School	
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Minutes taken by: *J.M.Mates*

Approval of Minutes signed and dated by: